



Wipe out Waste



Bin Materials Audit

What is a Bin Materials Audit?

A **Bin Materials Audit** provides an out of classroom learning experience and an excellent opportunity to collect data and evaluate how effectively current systems for waste, recyclables and foodstuffs are working at your site and is valued at \$1 500. WOW audit staff (with an NRM Education or Council waste officer where possible) work with students to audit a days' worth of indoor and outdoor bin material from your site. At the conclusion of the sorting, WOW staff can present audit results to students, staff and parents on the initial findings, and a report with recommendations will be provided within a week of the audit.

How do we arrange a Bin Materials Audit?

To be eligible for a Bin Materials Audit, a staff member from the site must have attended a Wipe Out Waste workshop (check the WOW website – www.wow.sa.gov.au – for upcoming dates). Attendance at a workshop entitles the site to a free Bin Materials Audit. We will also re-audit sites, but it is recommended to have at least 12- 18 months between audits to allow for changes in systems across a site.

When can we hold a Bin Materials Audit?

Audit days are Tuesday or Thursday, and need to be booked well in advance (6-8 weeks recommended). Audits are not run in the first or last week of any term. Audits commence from Week 4, Term 1; and conclude in Week 4, Term 4.



How long will a Bin Materials Audit take?

The amount of time taken for an audit varies based on the volume of material to audit. Generally, audits finish by lunchtime and the presentation of results can take place after 2pm. Presentations work best with 2-4 classes at a time for 15-20 minutes per session.



What do we do to prepare?

Detailed information regarding your preparation for an audit is provided before the audit and a checklist (which will be sent to you), must be completed and returned before the audit. The WOW team will supply all of the equipment for auditing, including safety gloves, glasses and aprons. The site needs to collect the bags of materials to sort and provide a suitable area with two to four tables (or trestles) and shelter from

wind and weather. Access to water (for washing hands) and a first aid kit is also required.

Who can help with the audit?

During the audit, students aged Year 4 or above will assist with the sorting of materials. At the start of the day, we will speak to all students who will be assisting about the process and general safety information. Throughout the day, we will work with groups of 4 students at a time. Students may be from a single class, SRC an environment group, or similar. A maximum of 4-6 groups of 4 to assist throughout the day is ideal. For preschools, WOW staff will conduct the audit, but children are welcome to watch the process from a distance, and be involved in discussions of the findings at the end of the audit.



How do we book in?

Audits are subject to availability and can book up quickly. We recommend booking your audit at least 6-8 weeks in advance. Contact jo@kesab.asn.au or call KESAB: 8234 7255

Other options:

If a Bin Materials Audit is difficult to schedule, a Bin Systems Assessment - a 2-3 hour visit by a member of the WOW team, may suit your needs. DIY Audit resources can be downloaded <http://www.wow.sa.gov.au/diy-audit-kit.html> for individual classes or sites with less than 100 students to use.